

Privacy Policy Michael District Commissioners Website

General

In order to use some of the services provided by Michael District Commissioners, you may be required to submit personal information, such as your name, address, post code and email address. The Privacy Policy explains what information Michael District Commissioners collect and what that information is used for. If you have any questions or concerns regarding this policy please contact us via the contact details at the end of this document.

We use the \Personal data which you have provided, to supply you with information and advice which you have requested. The information and personal data is only collected and used for the purpose(s) for which it is provided. It is never shared with any third party outside of Michael District Commissioners.

Some information is held and processed by our internet service provider but it is only held and processed for and on behalf of Michael District Commissioners but only under our instruction.

We have a legal duty to ensure that our processes are fair and that we keep your personal data safe and secure, in accordance with the Data Protection Act 2002 which will be replaced by the GDPR. GDPR stands for General Data Protection Regulation. This is an EU law and will take effect in the Isle of Man from 25th. May 2018. We do not share your personal information with anybody else without your knowledge, unless we are required by law to do so. An example of this is the Electoral Register, which, by law, must be available to the public.

We will hold your personal information on our systems for as long as it is needed for the service you have requested, and remove it in the event that the purpose has been met.

Contact Us

Should you have any questions regarding this privacy statement please contact us by email at krystina.malcolm@michael.gov.im or telephone 01624 878836

UNDER 18 YEARS

If you are under 18, please get your parent/guardian's permission before you provide personal information to our website.

Personal Data Retention.

Your personal data may be permanently retained for research use at the Isle of Man Public Record Office if the records containing your personal data are selected for permanent preservation under the Public Records Act 1999. The Isle of Man Public Record Office preserves records of Isle of Man public authorities that are of long-term historic and cultural value.

Access to and use of records at the Isle of Man Public Record Office is governed by legislation, in particular the Public Records Act 1999, the Public Records Order 2015 and the Freedom of Information Act 2015.

Some records are made available to the public for research use, whilst others are covered by access restrictions to ensure sensitive information that should be confidential for a period of time is protected. Where your personal data is included in records transferred to the Record Office, an assessment will be made of whether the records should be covered by an access restriction based on this legislation. Access restrictions will be applied to records as appropriate under this legislation to prevent unlawful access to your personal data. Your personal data will not be used by the Isle of Man Public Record Office for any automated decision making.

The Isle of Man Public Record Office is part of the Department for Enterprise and can be contacted at: public.records@gov.im, or Unit 40A Spring Valley Industrial Estate, Braddan, Isle of Man, IM2 2QS. The Department for Enterprise Data Protection Officer can be contacted by: by e-mail at: DPO-DfE@gov.im