

Amended Agreed minutes

Minutes of the Monthly Meeting of Michael Commissioners held in the Commissioners' Office held on 12th January 2022

Members Present	
In Attendance	Mrs Carole Josephine Lillywhite (CJL) (Chairman)
	Mrs Catriona Joy Livingstone (CJLIV) (Vice Chairman) – via online access – left meeting at 19.58
	Mr Paul Leslie Clark (PLC)
	Mrs Avril Mary Muller (AM)
	Mrs Diane Louise Kelly (DLK)
	Mr Duncan Livingstone (JDL)
	Mrs Krystina Hodgson (Clerk) – absent due to injury
	Mr Matthew James Diehl (MJD) chose not to attend
Members of the Public	Nil

Item Number	Minute	Action By
1.	Private session	
3.	CHAIRMANS ANNOUNCEMENTS	
	CJL decided to just take the minutes and suggested that PLC take the meeting. All agreed.	
4.	DEVELOPMENT REPORT	
	AM - The Clerk left the letters from the Planning Department which stated all plans have been approved. 21/01416/CON – approved unanimously 21/01414/GB Bishops court – conservation requirement, second level for roof adjustments. Unanimous 5 votes for. 21/00717B not discussed as deferred	
5.	CONFIRMATION OF MINUTES FROM PREVIOUS	

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	<p>PLC refers to 8.11./12/21 reference to meeting taking place with senior designer, that the crossing at EVF garage is now on hold. The design engineer now has been in touch to say that the crossing will be there but not coloured. Same minutes, at 8.1.1./12/21 refers to trees on the railway line, next to the toilets, which does not exist. It should only refer to the Cherry tree next to the toilets. A further explanation about answers from DOI should be made public was not clear and needs clarification. Minutes not signed but CJL to refer to LGU.</p>	<p>CJL</p>
<p>6.</p>	<p>MATTERS ARISING, BUSINESS CONTINUING FROM THE PREVIOUS MEETING.</p>	
<p>6.1</p>	<p>Matters from Previous Meeting.</p>	
	<p>Items from agenda outstanding.</p> <p>6.1/12/21 Budget and members list of Interests. All members present have informed the Clerk except there is not any information from MDL. To be followed up.</p> <p>8.1.1/12/21 – Path old vicarage signs – AM would like to present a list of items to our Clerk for DOI to address about the path at the Old Vicarage and signage. AM to send the questions to the Clerk and copy all members.</p> <p>DLK would like to state that all prizes were given out for the competition held during December and in order to contribute to the school for pupils' Christmas presents, the Clerk says an invoice from the school is acceptable for us to reimburse the school. The money collected from a previous years' Santa visit has been distributed to the playgroup and the school. DKL still cannot see where the money was deposited into the bank account in the first place. DLK would still like to see evidence of the deposit, even in sundries. What are the entries against the cheques issued to the school and playgroup cheques 5668 & 5669 which state £1.86 against each? They should be £50 each cheque, and this entry does not show value of cheques. JDL it may be the charge without the cheques being cleared. For further investigation by the Clerk.</p> <p>8.1/12/21 Deferred 10.1/11/21 Completed and closed 11.1/11/21 Deferred 9.1/10/21 Deferred 11.2/09/21 & 11.3/09/21 Deferred 12.1 /11/21/ Trees and Hedges – needs explaining</p>	<p>Clerk</p> <p>AM</p> <p>Clerk</p> <p>Clerk</p>

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7.	FINANCE REPORT	
7.1	Budget was agreed to and rate for 2022/23, at our minuted meeting on 10 th January 2022. Government to be informed via our Clerk. CJL stated that the Financial Statement for 2020/21 with all our additions is now back with our external auditors and Ian Begley who prepares the finances of the statement. The internal audit, will have to be redistributed to all members as some have copies and others do not. DLK suggested that each time different companies be used for the audits, to avoid familiarity or complacency.	Clerk CJL
8	DEPARTMENT of INFRASTRUCTURE MATTERS.	
8.1	Road Design Update.	
	<p>A meeting tomorrow to discuss the problem of Wheelchair manoeuvring at bus stop when leaving the bus. The new kessel kerb is the problem there. PLC & AM are going to be present. A resident will also be present who is a wheelchair user. 15.05 with DOI designer and engineer. The new crossing at the EVF garage is going ahead although contrary to other indications from other senior officials in the DOI. The Board needs clarity on what is going to happen. The bus shelter also needs to be moved or reorientated as the weather gets in to the shelter due to having the entrance facing prevailing weather. DLK – it is hoped that the meeting sticks with the residents concerns, which are very valid and important. PLC agreed and said that any further discussions on the rest of the design will be after the resident is satisfied her concerns are dealt with.</p> <p>PLC stated that line painting is still outstanding and RDF stated that the DOI issued in social media that the line painting situation has a backlog due to operational issues. The Board needs to refer back to the DOI on this matter, on a regular basis, as Kirk Michael has some very new junctions which require clear directions on giving way.</p>	AM & PLC Clerk
8.2	Blue Badge.	
	AM - Lineage for disabled blue badge parking is still outstanding, which is not part of the design and therefore can be done outside the remit of the design. DOI to be reminded. DLK – reminded us that it was thought that the DOI was to include this work with that on their DOI carpark. The Board needs to enquire again as to when this will start.	Clerk
9.	MICHAEL CIVIC COMMUNITY CENTRE	
9.1	Building refurbishment update	
	AM – the Energy Management Systems (EMS) who did an assessment on energy use and heating regulation and is to go ahead with	

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	<p>Smart valves on radiators and re-siting of the boiler which is lethal now, are coming on 26th January for 2.5 days and starting at 8.30am. The electrician will have to move the electrics before boiler is moved. PLC – are there days without heating and concern for our Clerk. Our Clerk does have a heater in her office. The Electrician to come on the 25th January, to be confirmed. AM has asked our Clerk to inform Karen the Yoga teacher who hires the hall. PLC – should we cancel the Yoga class whilst this is going on. AM- has left the Clerk to make arrangements with Karen. PLC – suggests that we close the hall to residents whilst work goes on. All agreed for the hall to be unavailable that week. So Clerk to inform Karen Morris - the Yoga class teacher.</p> <p>Manx Lottery Trust has agreed that we can go with Abbey for work on damp course, even though AM only had the one quote. As AM explained, there are difficulties in getting firms to quote at all and AM has thoroughly tried to obtain them. So Abbey Construction is coming on 28th February, to tank the kitchen back wall, so the kitchen will need clearing – a work in progress, five days work. The Manx Lottery Fund has its own rules about tendering and AM and CJL are able to make decisions on behalf of the Board. PLC – suggested a resident on doing this work of clearing the kitchen. DLK – are there separate minutes with the progress on the work. Manx Lottery Trust has its rules about minutes and progress of the refurbishment and AM is keen to develop this on the MDC facebook page but is restricted by lack of access. PLC – what happens to the fridge, kettle use and other items when the kitchen is out of action? PLC - do we have to do risk assessment? JDL says this is the responsibility of the contractor surely. CJL – can we have a separate meeting about logistics, project management and everyone is welcome. Logistics will involve the provision of water, hot water and a fridge for the use of the Clerk. AM to suggest dates for the logistic meeting.</p> <p>Kitchen replacement is a work in progress. AM – also mentioned EMS has a maintenance facility for servicing and problem solving ie. Service contract. Our present service provider is retiring. The boiler would not be replaced as it is 98% efficient, and it has a long life left. The maintenance costs are outside the Manx Lottery award, so this needs to be revisited at the next meeting.</p>	<p>Clerk</p> <p>AM</p> <p>Clerk</p>
<p>10</p>	<p>AMENITY AREAS</p>	
<p>10.1.</p>	<p>Street lighting.</p>	
	<p>DLK reported a streetlight out in Broogh Wyllin. The Clerk was to ask the Manx Utilities to come out to assess and fix it. PLC - does this item include next years' plan that was part of the general survey? The survey is in but not as bad as anticipated. The Board has not seen the survey in full. Therefore, the Clerk is requested to copy all members with the survey, and this is to be revisited at the next meeting. Also, where are the lights to be replaced and over how long.</p>	<p>Clerk</p>
<p>11</p>	<p>WEBSITE/CCTV</p>	
<p>11.1</p>	<p>DLK – it was noted that at the first meeting, all members were invited to send three ideas for the website contents, which was not taken up by all. PLC sent in some photos. These are not on the website. AM – stated that all items for content has to go through the Clerk. DLK did not have that impression, however this should be collaborative with the Clerk and ourselves. 3 legs and the Board need to have a</p>	<p>Clerk DLK</p>

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	<p>conversation about who can decide what goes on the site. DLK was keen to get the email system investigated as threads cannot be filed under folders and streams of emails are attached which are unmanageable. AM agreed. PLC – what about the ticketing system that we do have? DLK thinks it no longer exists. A ticketing system that is processing all emails that come into the office and all members can reply like a forum group. It avoids all the separate threads on the same subject. Everyone can see what members have said and all entries seen at the same time.</p> <p>Again, we need to have a meeting with the IT providers. IT Works is one company; 3legs; PC solutions</p>	<p>PLC CJL</p>
12	OTHER OUTSIDE BOARD OR COMMITTEE BUSINESS	
12.1	Young Commissioners Updates.	
	<p>First meeting with DLK running it. DLK want to introduce the group to a proludic catalogue to make a choice in the next playground equipment purchase. Also as to where they want it. CLIV suggested in the past to keep fit equipment in Crowes field. DLK suggested the area by the fire station. JDL suggested that adult equipment in Crowes field will encourage more involvement and deter antisocial behaviour. CJL also prompted DLK that the Lieutenant Governor's Wife is interested in attending the group and a letter has been sent to Governors House introducing DLK as the lead. AM – once the kitchen is completed we can invite the community, young commissioners and MHKs to attend a launch</p>	<p>DLK</p>
12.2	Western Housing Committee.	
	<p>Very accommodating in changing their meetings as our meeting has clashed with them, enabling AM to attend. Resident and personnel issues were discussed. The southlands development is still ongoing with cost and completion issues still open.</p>	<p>AM</p>
12.3	Western Swimming Pool.	
	<p>We have already had a meeting about the rate increase. School lessons are back to normal this week. There are still outstanding answers from other boards about the rate increase, and the next meeting is on the 24th. PLC – are the minutes of the WSP private? Just to confirm the recent MDC board meeting we had stated that we were agreeable to an increase but not of the whole 5% increase to 7.5% on rateable value. We agreed to cover the utilities increases (mainly gas), which is likely to mean an increase up to 6% rateable value. Peel, German and Patrick are still in negotiation. Our initial offer is still available without other LAs still needing to agree. Any further regular ongoing increases will not be in the range of 6% in the future. This is a one-off agreement. Other local authorities see the pool as a community asset as we do. Patrick LA have said no to this offer by the Pool management and Marown LA has not answered. PLC - No rate rise in 17 years, but this is a one off, and maybe all authorities have to agree? Any increase is required to have legislation written and approved by</p>	<p>DLK</p>


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	Tynwald. We would only agree to a top ceiling figure and also for the legislation to allow a one-off payment in the future. DLK – also asked for a discount to residents of the Board's Local Authorities to acknowledge the support that residents give the Pool.	
12.4	Western Civic Amenity Site.	
	<p>AM – would like to see a sticker for residents to show in their cars, that they rate paying residents of the WCAS board, and therefore have access to the site and not having to supplement and support those IOM residents who do not contribute to the running of the site.</p> <p>PLC – Issue is that typically when the eastern site has a problem and people are redirected to Western Site. This is an HR issue, which would require an extra person to monitor those attending the site. This person will be subject to some abuse, which is not acceptable. WCAS has an ethos to remain OPEN, which is why we take so much more rubbish from other areas. If a resident attends in another person's car, how does the system work then? WCAS challenges trade waste at the moment. If the Board have problems, arrange to have a meeting with the WCAS Chair and the Manager and this board to address current problems. Things are improving. Previous boards have lacked interest in the management of the site. CJL - refuted that previous board was remiss in their attention to the problems there. CJL – still sees these problems ongoing from 6 years which were addressed at one point with a face to face meeting. Balladoole have been checking the contents of the rubbish bags. During Covid people were able to book a visit to the site. DLK – does not see it as our role to pick up costs incurred by other Local Authority residents. AM- a concern that the manager is the RFO, bookkeeper, clerk ie. A single dependency issue . PLC - This is being addressed. AM – the tidiness of the site is a concern. PLC is confident that the board is actioning outstanding issues.</p> <p>AM – proposing a question for PLC to bring to the WCAS to answer about the 1000L empty oil containers that are stacking up at the WCAS, DLK seconded and all approved. JDL thanks PLC for his fortitude, and AM mentioned that PLC has been involved with progressing this</p>	<p>PLC</p> <p>PLC</p>
12.5	Neighbourhood Policing Team Local Tasking.	
	No meeting held. Maybe JDL to take over this meeting, all approved.	
12.6	NPRCB	
	Member not present. No discussion	MJD
12.7	The Municipal Association	
	DLK attended meeting with the Biosphere officer, then the next meeting was attended by our Clerk at a time not noted by other members. Our Clerk is now the secretary of this Association. DLK wants our membership to be questioned at the change of Presidency. AM also queries about the usefulness of the Municipal Association, as we wanted advice in a desperate situation and were given no support. DLK	

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	wants the Association to represent Local Authorities about non-payment of rates. PLC asked about whether Board resources are to be used for Association business. CJL also said that she only got confirmation by email from the previous secretary and at no point was the Board informed by MJD, the President, that this position was applied for and successfully obtained, even though the question was asked three times, if there was any news from the Association.	
12.8	Erosion Group	
	Nothing more to say. A letter was sent out 17 th December of the submission still on plan. PLC suggested another letter to the DOI and also a request of TJ, our MHK, to enquire of treasury about how things are going. DLK suggested just one or other. JDL stated that both current MHKs were supportive of the erosion project. DLK suggests that the clerk write to the contact at DOI, in January 2022 to get an update. Have our MHKs been updated with the recent email.	Clerk
12.9	North & Western Strategic Plan – no news as yet.	
13	ANY OTHER BUSINESS	
13.1	Pavements from Barregarrow Crossroads, towards Peel on the A3.. A resident pointed out to both CJL and CLIV about state of pavements on the A3, covered in moss and weeds. These are then becoming slippery. Report a problem may be the answer here. CJL to report a problem and also the Clerk to write to the DOI.	CJL Clerk
13.2	DLK – report about the Old Courthouse in the meet and greet meeting, DLK had been in contact with the owners privately, but had no reply. The problem then became worse and the same resident involved the Police. Our Local Police officer has then been in touch with the owners and put out the tape to keep people away from the danger. We are keeping an interest in this.	
13.3	Fireworks – DLK was contacted about detritus from fireworks, whose neighbours had informed her about the intention of using them, but not aware of the noise these were creating. Could we diarise about future dates for a notice to be issued on our facebook page for people to post on their social media. AM – is concerned about how easy fireworks can be set off without notices being issued.	
13.4	DLK suggests that we can ask the Clerk to use speak to text if that is required for any office typing.	
14.	DATES FOR DIARIES	
	No Dates for Diaries	
14.	DATE OF NEXT MONTHLY MEETING	
14.1.	Wednesday 2 nd February 2022	

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15.	CLOSURE OF MEETING The Chairman closed the meeting at 21.18pm.
	Signed: 
	Date: 2-2-2022 (amended 15/4/2022)