

Confirmed Minutes
Minutes of the Monthly Meeting of Michael District Commissioners held in the Commissioners on Wednesday 3rd November 2021

Members Present	
In Attendance	Mrs Carole Josephine Lillywhite (CJL) (Chairperson) Mrs Catriona Joy Livingstone (CJLIV) (Vice Chairperson) Mr Matthew James Diehl (MJD) Mr Paul Leslie Clark (PLC) Mrs Diane Louise Kelly (DLK) Mrs Krystina Hodgson (Clerk) Mr Ian Begley Mrs Ruth Meade
Apologies	Apologies had been received from Mrs Avril Mary Muller (AM)
Members of the Public	2

Item Number	MINUTE	ACTION
1/11/21	<p>MEETING WITH MR IAN BEGLEY</p> <p>The Chair welcomed and thanked Mr Ian Begley and Mrs Ruth Meade for attending the meeting. The Chair CJL had asked for Mr Begley to attend and explain the Financial Statements to the Board as no training had been given to them, so she was not happy to sign the Accounts, until the changes had been made and the Board agreed them.</p> <p>Mr Begley explained how Local Authority Accounts worked and that they had to follow the Statement of Recommended Practice 2007. Subject to the Audit Act 2007 ("The SORP") The Auditors for the Authorities are chosen by the Government, and they may change every five years when the tender process starts again.</p> <p>CJL said that the Board had gone through the pages of the statement of accounts and had questions on assorted items on the pages. Mr Begley answered the questions as CJL presented them and CJL asked if the Board could change wording on some items. Mr Begley said the Board could change the wording on some items but not on others as the accounts are set out the same for all the authorities. CJL asked if they could add to the Authorities Objectives which was agreed. The Board asked questions regarding the Internal Auditors and the Assets Register. Mr Begley said he would send the Clerk the Financial Statements as a word document so that the wording could be changed by the Board. The Clerk was asked to send the Board the Internal Audit Report, the Assets Register from 2018 and to contact Treasury for a list of non rate payers.</p>	CLERK

Confirmed Minutes

Minutes of the Monthly Meeting of Michael District Commissioners held in the Commissioners on Wednesday 3rd November 2021

2/11/21	<p>CHAIRMANS ANNOUNCEMENTS</p> <p>The Chair said that they were all deeply sorry that Mr Barry Patrick Murphy had tendered his resignation due to personal circumstances. The Board wished him all the best and thanked him for all he had done. The Clerk would purchase a card for the Board to sign. The Clerk told the Board that due to the Legislation changes coming into force after the end of December which still had to be approved, she had been advised to hold the Election before the end of December. This was discussed and if an Election were to be held it would be on Tuesday 14th December 2021. The Clerk is to send the advert to the Newspapers and add to the website and fb on Tuesday 9th November 2021.</p>
3/11/21	<p>DEVELOPMENT REPORT 01/10/2021</p> <p>PLANNING APPLICATIONS FOR CONSIDERATION</p> <p>21/011160/CON: Registered building consent for installation of replacement roof tiles RB No. 1. In association with (21/011164/GB) Bishops Court, Kirk Michael, Isle of Man, IM6 2EZ. Applicant: Mr David Giroux, Bishops Court Mansion House, Bishops Court, Kirk Michael, IM6 2EZ. NO OBJECTION</p> <p>21/011164/GB: Installation of replacement roof tiles in association with (21/011160/CON) RV No 1. Bishops Court, Kirk Michael, Isle of Man, IM6 2EZ. Applicant: Mr David Giroux, Bishops Court Mansion House, Bishops Court, Kirk Michael, IM6 2EZ. NO OBJECTION</p> <p>DECISIONS BY THE DOI</p> <p>21/00924/B Alterations and erection to extension to side elevation of dwelling. Erinville, Douglas Road Kirk Michael, Isle of Man IM6 1AT. Applicant: Mr Raymond Corlett. APPROVED</p>
4.	<p>The minutes from the previous meetings of the 6th of October 2021 were agreed and signed by the Chair.</p>
5.	<p>Matters from Previous Meeting.</p>
5/11/21	<p>The Clerk confirmed that all matters had been dealt with and were on the agenda. The Chair suggested that if any letters needed to be sent out the Clerk just email the Board to say this item has been action. All agreed.</p>
6.	<p>Finance Report</p>
6.1	<p>The Finance report for October 2021 was reviewed and approved. DLK queried the payments deposited for the monies that had been collected as donations by the previous Board and to be given to the school and playschool, not being obvious in the financial statement. The Clerk would report back on this matter at the December meeting.</p>
	<p align="right">CLERK</p>

Confirmed Minutes
Minutes of the Monthly Meeting of Michael District Commissioners held in the Commissioners on Wednesday 3rd November 2021

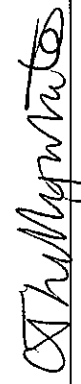
	There was a discussion as to why the credits are in red on the VT report and PLC said the attendance allowance was in the wrong section. The Clerk was asked to find out why the credits are in red when printed off and to move the attendance allowance.	
6.2	Hall Hire Price Increase. The Hall Rental Prices were discussed. It was agreed that the prices would increase from £15 a session to £20 a session. PROPOSED by PLC and SECONDED by CJLV All Agreed.	
7	DEPARTMENT of INFRASTRUCTURE MATTERS.	
7.1	Footpaths/Car Parks/Highways/ Road Design.	
7.1.1	Road Design Update.	
7.1.1/11/21	The Mull View continues walkway was discussed at some length as a resident had raised concerns regarding the children just continuing to walk without looking to see if a car was approaching. The walkways are the same height as the pavements as they are continues pavements, but the Board felt that residents need more education on how they are used. The Clerk was asked to check if any more line painting was required for Mull View, Station Road, and any of the other areas. The timing for the disc parking at the Station Road Car Park was discussed. A plan had been sent by the DOI and this was discussed. It was agreed that the parking for the longer stay parking should be 8-6 and the residents should display a disc with this shown. All agreed. The electric points for charging vehicles were also discussed. The Board asked for it to be confirmed how many electric points would be put in place and would they be chargeable for the user.	CLERK
8	MICHAEL COMMUNITY CIVIC CENTRE	
8.1.1/11/21	Update on progress for refurbishment of Community centre. This item is ongoing.	CLERK/AM
8.2	HOP TU NAA UPDATE	
8.2/11/21	CJL reported that the event went well, and the Board thanked DLK & BPM for all their help and also Jo Callister who Judged the event. TRACTOR EVENT – 11th DECEMBER 2021.	DLK/BPM
8.3/11/21	The Young Farmers Tractor Event was discussed. PLC had suggested that the Commissioners ask a catering company to supply teas and coffees with a cake for the community and the Board would pay for this. The catering van could be parked either at the Station Road Car Park or at the Michael Car Centre if permission were given. The Clerk was asked to contact two providers and report back.	CLERK

Confirmed Minutes

Minutes of the Monthly Meeting of Michael District Commissioners held in the Commissioners on Wednesday 3rd November 2021

8.4/11/ 21	CHRISTMAS EVENT.		
	DLK told the Board that she had an idea regarding one item for the Christmas Event which was a competition with people putting lights up and dressing their properties and then entering them in the competition to win a prize. She suggested that the houses could already be set up for the Tractor Event on 11 th December 2021. DLK to organise the event.		DLK
8.5/11/ 21	MHKs SURGERY		
	It was discussed a Constituency Surgery with Alfred Cannan MHK and Tim Johnston MHK would be held on Saturday 13th November at Kirk Michael Commissioners Office between 10am and 1pm. No appointment would be necessary.		
9	AMENITY AREAS		
9.1	Street lighting.		
9.1/11/ 21	The Street Lighting Survey was discussed, and the Board asked the Clerk to send a further email and ask if the details could be sent through as soon as possible. The Board would need the details to be able to set the budget. The Clerk said she had sent an email to tell the MUA to replace the light in Close Cullyn as it is a Health & Safety issue. The Board asked if it had been done and the Clerk said she had not had confirmation. PLC said he would check on his way home. It was also discussed that if a report came into the office and a light needed repairing due to a Health and Safety issue the Clerk should tell the MUA to go ahead and report the price back to the Board. PROPOSED by CJL and SECONDED by PLC. All Agreed.		CLERK
9.2.	Grass Cutting Contract Mapping.		
	MJD was asked to supply the map he had produced for his own reference for the area to the Board as soon as possible, as had been agreed at the last meeting.		MJD
10.	Website Update and IT Provision		
10.1	Website Update & Facebook		
	The Clerk was asked to change the heading on the Website and on Facebook to Michael District Commissioners.		Clerk
10.2	Review of IT Equipment & IT Contracts Currently Held.		
	CJL updated the Board that she had asked the Clerk to contact a few IT companies to arrange a meeting with them regarding updating the IT system for the Clerk and Commissioners. The Clerk reported that she had sent emails to the companies and was waiting to hear back. This matter is ongoing.		Clerk
11	OTHER BUSINESS		
11.1	Young Commissioners Updates.		

Confirmed Minutes
Minutes of the Monthly Meeting of Michael District Commissioners held in the Commissioners on Wednesday 3rd November 2021

	The arranged Young Commissioners meeting was discussed. As Barry Murphy had unfortunately had to resign CJL asked if DLK would be willing to take on the role. DLK said that she would speak to the Headteacher tomorrow to reorganise a meeting.	CLERK CIL DLK AM DLK PLC
11.2	Western Housing Committee – No Report.	
11.3	Western Swimming Pool. DLK reported on the meeting held.	
11.4	Western Civic Amenity Site. Western Civic Amenity Site. PLC reported on the meeting and informed the board that the proposed 2022/2023 WCAS contribution value will be the same as 2021/2022, hence ZERO% increase. It was PROPOSED by PLC and SECONDED by DLK that this should be accepted. All agreed.	
11.5	Neighbourhood Policing Team Local Tasking – CJLV reported on the meeting held and that any issues in the district need to be reported to the Police directly on 01624 842208.	CILV
11.6	NPRCB – Due to the resignation of Mr Barry Murphy it was agreed that MJD would sit on the NPRCB Board. The Clerk was asked to send the NPRCB Clerk an email to confirm the new member and to ask for the six sets of minutes (2 years) and to also ask for the Budget so that the Board could add the figure to their estimates.	MJD CLERK
11.7	The Municipal Association. MJD and DLK attended and reported on the meeting.	MJD
11.8	Erosion Group - Update on Coastal Erosion Protection between Glen Wyllin and Balleira PLC reported that he would like to send a reminder letter to the DOI which he read to the Board. It was agreed that the Clerk would be sent the letter to send officially from the Board and that Alf Cannan MHK and Tim Johnston MHK would receive a copy.	PLC PLC CLERK
12.	ANY OTHER BUSINESS	
12.1	Trees and Hedges in Amenity Areas DLK had been approached by a resident regarding the trees on Shore Road being overgrown. It was agreed that the Clerk contact the contractor and ask him to assess the trees and cut back the ones causing the problems. The Clerk would also ask for a price and a time when this would be done. The trees at the Fire Station backing on to Kerrocrui were also discussed. The Clerk was asked to contact the DOI and ask them to cut them back.	
13.	DATES FOR DIARIES	
13.1	Remembrance Sunday Service, Sunday 14 th November 2021 Michael Parish Church at 10.35am for 10.45am start	
14	The Clerk was asked to send the Vicar the number of members who would be attending the Church for Remembrance Sunday.	
15.	SESSION IN PRIVATE	
SIGNED	CLOSURE OF MEETING - The Chair closed the meeting at 9.45pm. 	
DATED	8/12/2021	