



Michael District Commissioners

Barrantee Skylley Maayl

This booking form is applicable to the hire of The Civic Hall, Main Road, Kirk Michael IM6 1ER  
Please provide as much information as possible. Until this form is returned with the hire charge  
in full, the booking is not confirmed. **If you have any questions please telephone: Geri O'Donnell  
Clerk to the Commissioners on Tel: 07624 418812.**

Facilities include: use of chairs and tables, heating, lights, use of kitchen for refreshments.  
If you wish to use the TV please speak to the Clerk to ensure the proper licencing is in place.  
Please note Fire regulations state a maximum 60 people in the hall. If you wish to use the seating  
then the maximum would be reduced to 40 people.

<b>Your Name</b>	
<b>Organisation( If applicable)</b>	
<b>Address</b>	
<b>Telephone Number</b>	
<b>Type of Event</b>	

<b>Time required to include preparation and clean up</b>	
<b>Total hire cost</b>	
<b>Optional Cleaning charge @ £20 NB to be booked in advance</b>	
<b>Dates required</b>	
<b>How many people are expected to attend.</b>	
<b>Will an entry fee be charged?</b>	
<b>Please confirm that you have read and agreed to the Terms and Conditions</b>	Y N
<b>Please confirm that you have read and understood the Fire Procedure</b>	Y N