

Confirmed Minutes

Minutes of the Monthly Meeting of Michael Commissioners held in the Commissioners on Wednesday 1st September 2021

Members Present					
In Attendance	Mrs Carole Josephine Lillywhite (CJL) (Chairman) Mrs Catriona Joy Livingstone (CJLIV) (Vice Chairman) Mr Matthew James Diehl (MJD) Mr Barry Patrick Murphy (BPM) Mr Paul Leslie Clark (PLC) Mrs Avril Mary Muller (AM) Mrs Diane Louise Kelly (DLK) Mrs Krystina Hodgson (Clerk)				
Members of the Public	3				

Item Number	MINUTE	ACTION
1.	APOLOGISES. No Apologies had been received.	
2/09/21	CHAIRMAN'S ANNOUNCEMENTS The Chair told the Board that DLK had done a lot of work on the role of what the Commissioners are responsible for in the district i.e. hedge cutting, weed spraying, gully cleaning, road sweeping, providing a refuse collection service and lighting and also grass cutting of the amenity areas. The hedge cutting, weed spraying, gully cleaning and road sweeping had been handed over to the Commissioners by the DOI in 2015 and the Commissioner have contractors to carry out the work for them. Any other issues should be forwarded on to the relevant Government Departments. The Board also asked for this to be posted on website and Facebook	CLERK
3/09/21	DEVELOPMENT REPORT 01/09/2021 The Chair CJL advised the Board that a resident maybe attending the meeting regarding a retrospective Planning Application. The Board discussed this and CJL told them that she had met with the residents and reviewed the issue. The Board agreed it would be better if the residents attended the meeting when the official planning application was received into the office, for a formal assessment by the board to which the board can actually respond	

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	<p>PLANNING APPLICATIONS FOR CONSIDERATION</p> <p>21/00924/B Alterations and erection to extension to side elevation of dwelling. Erinville, Douglas Road Kirk Michael, Isle of Man IM6 1AT. Applicant: Mr Raymond Corlett. NO OBJECTION</p> <p>21/00939/B Replacement of garage door with French double doors and blocking up of a doorway to Southwest Elevation. 36 The Meadows, Kirk Michael, Isle of Man IM6 1EY Applicant: Miss Katherine Mills. NO OBJECTION</p> <p>DECISIONS BY THE DOI</p> <p>21/00760/B: Erection of a porch extension to side elevation and 2 storey extensions to rear extension. Mountain View, Main Road, Kirk Michael, Isle of Man IM6 1EA. Applicant Mr James Nicholls. APPROVED</p> <p>21/00026/B: Applicants Department of Infrastructure. Proposal: Construction of Steel Truss Pedestrian Bridges Address: St Johns to Kirk Michael Heritage Trail Glen Wyllyn Bridge, Glen Mooar Bridge, and A1 Peel Road Bridge, Isle of Man.</p>
4.	The minutes from the previous meetings of the 4th of August 2021 were agreed and signed by the Chair.
5.	Matters from Previous Meeting.
5/09/21	The Clerk confirmed that all matters had been dealt with and were on the agenda. The Clerk was requested to produce draft minutes post meeting within 10 days by DLK, with a view to changing standing orders, all approved.
6.	Finance Report
6/09/21	The Finance report for August 2021 was reviewed and approved. The Board asked for training on the accounting reports training.
7	DEPARTMENT of INFRASTRUCTURE MATTERS.
7.1	Footpaths/Car Parks/Highways/ Road Design.
7.1.1	Road Design Update.
7.1.1/09 /21	The School Crossing was discussed at some length and parking issues on the main road. PLC said he would like a walk through from the start of the village road works to the end. Also, he feels an informative post should be supplied by the DOI for the continues walkways as well as the new road markings as residents and visitors are parking on the new pavements as they are not aware of how the new system works. DLK stated that she felt happier with the new crossing than no crossing at all and would be happy once educated for her children to cross on it. The Board also discussed that they had already asked the DOI for car park changes and to disc control areas to be made a priority. The cushag on the A3 was also discussed DOI as it is very overgrown. The 11 th Milestone marker was also discussed as it needs a repair or replacement and also the white lining which had not been completed on the Bhenny Pott Lane. The Clerk was asked to report the outstanding problems to the DOI, and arrange walk through
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7.1.2.	Blue Badge.		
7.1.2/09 /21	The Blue Badge/Disabled Parking Space was discussed regarding the timing required. The Clerk was asked to contact the DOI and request the parking space be made a one-hour place. PROPOSED BY AM and SECONDED BY CJLV ALL AGREED.		CLERK
7.1.3.	Welcome to Kirk Michael Signs Already Purchased 3.		
7.1.3/09 /21	MJD reported that he had picked up sign and would drop it off to Sign and Design. The Welcome signs have still not been received so MJD will chase these up.		CLERK MJD
7.1.4	Welcome to Rhencullen signs please drive carefully.		
	The welcome to Rhencullen signs are being supplied and fitted by the DOI and are already on order.		CLERK
7.1.5	Glen Mooar/Orrisdale/ Faaie Ny Cabbal Update		
7.1.5/09 /21	PLC asked the Clerk if she had received any further correspondence from DEFA regarding the Glen Mooar footpath the Clerk replied she hadn't and would send a reminder for a meeting on site with PLC.		CLERK MJD
8	MICHAEL COMMUNITY CIVIC CENTRE		
8.1	Website/CCTV		
	The website was discussed and other pages such as a photograph gallery being added were discussed. The Commissioners would like to improve its content. The Clerk will contact the providers and ask for further information on adding links and a hit counter to see who visits the website. The Clerk told the Board if they sent her their photographs and BIOS, she would add them to the website.		CLERK
8.2	Meet the Commissioners in the Community.		
8.2/09/ 21	A resident had come to the meeting to meet the Commissioners after she had done some work on the millennium garden. She asked if the Board had a budget for some compost and some more plants for the area. This was discussed with the resident, and it was agreed that she could purchase some plants and composts and give the Clerk the receipt to be reimbursed for the items. CJL told the resident that another resident had been looking after the garden for a number of years and the Board wished to thank her for all her hard work and to wish her well.		ALL
8.3	Update on Progress for Refurbishment of the Community Centre.		
	AM updated the Board on the state of the Community Civic Hall and when the building had last been looked at. AM had various quotes for the rendering and other issues such as the windows needing replacing for opening ones and damp issues that had been encountered. A vote was taken on whether a full structural survey was needed before any work was undertaken and MJD PROPOSED a full structural survey should be done with a full report on the building. This was SECONDED by PLC and ALL AGREED.		AM/ CLERK
8.4	Hop Tu Naa Party – see previous minutes 10/02/2021. 9.1		

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	The Hop Tu Naa party was discussed by the Board. DLK asked if they could have two sessions one for the younger children aged 3-5 years old in the afternoon and one for the older children in the evening. DLK said she would like to hire the football club for the parties which was discussed, and the finer points would be agreed next month. The Clerk would get the costs of last years party for the next meeting. The people who had provided the lighting had now disbanded so the Commissioners would run this independently.	CLERK/ DLK
8.5	Christmas Party – see previous minutes 10/02/2021. 9.2 The Christmas Party was discussed and MJD said that the people who had provided the Sleigh may not be able to provide it this year so a party may have to be the option. MJD would check on this and report back.	MJD/ DLK
9	AMENITY AREAS	
9.1	Street lighting.	
9.1/09/21	No updates to report and the Commissioners are still awaiting a start date for the survey of all the columns.	
9.2	BMX Park Glen Wyllin.	
9.2/09/21	The Commissioners discussed the possible sale and purchase of the old Trout Farm. The Clerk had been contacted in May 2021 to be advised it was being sold. The Clerk was asked to send an email to the company who had contacted her to find out if it had been sold and how this would affect the Commissioners lease for the BMX park.	CLERK
9.3	Public Toilets.	
9.3/09/21	The public toilets were discussed and MJD told the Board he had purchased some WD 40 to help with some of the problems and would try to resolve them. The water dispenser was discussed, and it was agreed that this either needs replacing or if possible cleaning up. MJD will advise when he has assessed the situation. The Public toilet at Glen Moor that the Commissioners own was discussed. MJD and the Clerk are to follow up the leaking water pipe in the toilet as it appears the pipe will need to be replaced and as the road has been tarmacked it will need to be a mole system that is used. This will probably require a capital cost to replace the pipe. The Clerk was asked to contact the other resident that is using the pipe and ask if he is willing to contribute to the cost of having the pipe done. CLIV also suggested that a pay as you go open shower for dog walkers and swimmers be considered.	MJD
9.4	Dog & Litter Bin.	
9.4/09/21	No update.	ALL
9.5	Fencing tenders Broogh Wyllin Updates.	
	The Chair CJL told the Board that the fencing contract to replace the fence that has come down in Broogh Wyllin has been allocated to a Contractor and will be commenced shortly (subject to supplies). The Clerk was asked to inform the other contractors and to thank them for their interest.	Clerk

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10	OTHER BUSINESS		
10.1	Young Commissioners Updates.	CJL reported that she had emailed the Headteacher to ask when it would be possible for her and BPM to attend a meeting and set up a new Board of young Commissioners.	CLERK CJL BPM
10.2	Western Housing Committee – AM reported on the meeting held.		AM
10.3	Western Swimming Pool. DLK reported on the meeting held.		DLK
10.4	Western Civic Amenity Site. Moved to Private Session.		PLC
10.5	Neighbourhood Policing Team Local Tasking – No meeting but Clerk to ask them to contact CJLV with details.		CJLV
10.6	NPRCB – no meeting but the BMP details have been sent to their Clerk. Clerk asked to chase up a meeting date.		BPM/ CLERK
10.7	The Municipal Association. The AGM was discussed and the MJD said they felt it had gone very well.		MJD
10.8	Erosion Group	A meeting had been held in the Commissioners offices between the DOI Design team, some of the Board members and Manx Erosion Group members. PLC reported that he had just received the minutes and has circulated them to both board and MEG members. The content to be discussed at the next board meeting.	PLC
11	ANY OTHER BUSINESS		
11.1	Visibility. – this would be deferred to next meeting		
11.2	GDPR Training/Drop-in Session	The Chair CJL said that the Board would need GDPR training and would be attending the Drop-in Session for New Board Members on the 14 th September at the Sea Terminal. The Clerk advised that the Board would need to pay for their own GDPR training as the Government do not provide it. Clerk will obtain details and prices from companies who provide this.	CLERK
11.3	Communications to Commissioners in the absence of the Clerk	The Clerk was asked to add a out of office and a message to say please contact the Chair if she is away on holiday.	CLERK
12	DATES FOR DIARIES - none		
13	SESSION IN PRIVATE		
	Western Civic Amenity Site	PLC presented a document to the Commissioners board explaining the current financial position of the Western Civic Amenity Site. After a thorough discussion the board voted by majority (5 members said YES; 2 members objected) to approve Option 1 on the document. PLC will now report this outcome to the WCAS board at their next meeting on 14 th September 2021.	PLC

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14	DATE OF NEXT MONTHLY MEETING – 6th October 2021	
15	CLOSURE OF MEETING The Chairman closed the meeting at 10.20pm.	
SIGNED	<i>ST Kellynates</i>	
DATED	<i>6th October 2021</i>	